

DRIVING GROWTH 

***New Call for Proposals
«Enterprises Capacity Building in New
Product Development» Programme
NPD-CAPBLD/0624***

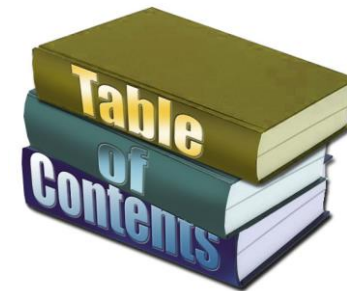
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RESEARCH
& INNOVATION
FOUNDATION

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▶ Objectives

- ✓ **Enhancing the capacity** of enterprises in **new product development**
- ✓ Encouraging enterprises with no relevant significant prior experience to engage in **research and innovation activities** for the development of new products and services
- ✓ Employment of **certified professionals in New Product Development**
- ✓ Focusing on enterprises with **30 or more employees**
- ✓ Increasing **private R&I Investments**



▶ Basic Principles

- ✓ Hiring **new specialised personnel** or **upskilling existing personnel** in **New Product Development**
- ✓ Involve **specialised staff in research and innovation projects** aiming at the **development of new products and services**
- ✓ Specialised **staff must hold a New Product Development Professional (NPDP) Certification***, or **must receive training** before or during project implementation

***By the Product Development and Management Association (PDMA)**



▶ General Call Information

- ▶ **Call Budget: €930,000,**
- ▶ **Maximum Funding Per Project: €30,000**
- ▶ **Funding Intensity:**
 - 40% for Small Enterprises**
 - 35% for Medium Enterprises**
 - 25% for Large Enterprises**
- ▶ **Duration of Project Implementation: Up to 12 Months**
- ▶ **Announcement Date: 19 June 2024**
- ▶ **Deadline:**
 - First Cut-Off-Date: 19 July 2024, 13:00**
 - Final Cut-Off-Date: 9 October 2024, 13:00**
- ▶ **Co-funded by the EU Recovery and Resilience Facility**

**KNOW THE
RULES !**

▶ Beneficiaries / Conditions for Participation (1)

- **Host Organisation (HO)** of a project must be a **Small, Medium, or Large Sized Enterprise (SME)** which has at **thirty (30) or more full-time employees**
- Each enterprise may receive funding as HO, **only in one Project**
- Enterprises that have received funding as HOs/Coordinators, in **previous projects** in the frame of the RESTART 2016-2020 Programmes (excluding «Participation in International Brokerage Events» Programme) or H2020 and Horizon Europe Programmes, **are not allowed**
- The **Project Coordinator (PC)** should be a **full-time employee** (new or existing staff) in the HO
- The Project team should consist **up to 3 individuals**
- The **PC and at least one more member** of the Project Team, should have a **NPDP Certification**, or **should receive training** in New Product Development

**KNOW THE
RULES !**

▶ Beneficiaries / Conditions for Participation (2)

- **RIF will organise training sessions**, in new product development, prior to the projects start
- Participation in trainings organised by RIF is optional – Beneficiaries' staff may participate in **other trainings of their choice** with a duration of at **least thirty (30) hours**, delivered by **one provider**
- Staff should **complete the training within three (3) months** at the latest, from the **start date** of the project
- **Participation/attendance certificates** should be submitted to RIF within **three (3) months for the projects start date** → **Otherwise the projects will be terminated**

It is recommended that all professionals who will receive training, will take the relevant applicable test to receive the NPDP Certification or NPDP Provisional Status by the Product Development and Management Association (PDMA).

▶ Beneficiaries / Conditions for Participation (3)

- **Eligible Activities:**
 - ❑ Projects must necessarily include Experimental Development activities
 - ❑ Projects may also include Feasibility Study activities
- **Eligible Expenses:**
 - ❑ Personnel Cost*
 - ❑ Overheads (20%)
- Minimum Project Budget should be **75.000 Euros**
- Beneficiaries are advised to include the relevant **project costs** in their **Financial Statements, as research and innovation expenses**, in order to secure **tax exemptions**

** All beneficiaries that have not previously participated in the RESTART 2026-2020 Programmes, should make use of the simplified cost Method «**Standard Scales of Unit Costs**» for the calculation of personnel costs.*



▶ Proposal Submission

Proposals are submitted through the Research and Innovation Foundation's IRIS Portal (<https://iris.research.org.cy>). The Project Proposal consists of the following parts:

1. **Part A – General Information & Budget** (electronic form (fields) to be completed online)
2. **Part B – Technical Annex – Application Form** (document to be uploaded on the IRIS Portal in PDF format). – **Page limit up to 10 pages** excl. *Cover Page, the Instructions Page and the S3Cy Table*
3. **Annex I – Curricula Vitae** (document to be uploaded on the IRIS Portal in PDF format and includes the CVs of the Coordinator and the other project team members – **Mandatory Submission**).

Simple Submission and Project Selection Procedure!

▶ Useful Documents and Guidelines

- Call for Proposals Document ([GR](#), [EN](#))
- [Application Form \(Part B\)](#)
- [IRIS Portal Registration Manual](#)
- [Proposal Preparation Manual](#)



Evaluation / Project Selection

- **Evaluation:** Upon completion of each **Cut-Off-Date** an **internal evaluation** procedure is will be carried out by RIF staff, according to the Call requirements.
- **Project Selection:** By order of submission to the RIF (non-competitive procedures apply) on condition that proposals have been **deemed eligible for funding according to the Call requirements** and the **following are duly justified**:
 - ✓ *The enterprise's **plan for the development of new, or significantly enhanced existing products and services**, and the **expected impact on its competitiveness**, as well as on its **growth prospects***
 - ✓ *The selection **criteria and the suitability of the PC and the other project team members**, based on their skills and relevant experience.*
 - ✓ *The **benefit of the enterprise and its capacity building for research and innovation**, which will arise through the employment of certified professionals in new product development*
- Eligible proposals are selected for funding, until the total **requested funding of approved Proposals, equals the total Call budget**



▶ Completion

Upon the project completion HO submits to the RIF:

- A Progress Report
- A Payment Request with the revenant expenses (Personnel Cost)

✓ *Provided that the necessary conditions are met, the **approved funding** will be released **to the Host Organisation***

Contact / Support



For More Information
RIF Website: www.research.org.cy
IRIS Portal: <https://iris.research.org.cy/>



Supporting RIF's Clients
RIF Support Service:
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▶ Thank you!

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