

POST-DOC/0524 Checklist – this checklist is indicative for support purposes during proposal submission ONLY and it is NOT necessarily exhaustive.

DEADLINE: 5 July 2024, 13:00 (Cyprus Time)

<i>Check List</i>	
Applicants have read thoroughly the Call for Proposals Document which is available on the IRIS Portal.	<input type="checkbox"/>
All participating organisations already registered and submitted their “Legal Info” on the IRIS Portal	<input type="checkbox"/>
The Coordinator has submitted “My profile” and “My researcher Info” on the IRIS Portal	<input type="checkbox"/>
The POST-DOC is the COORDINATOR of the Proposal and is the one submitting the proposal on the IRIS Portal.	<input type="checkbox"/>
The POST-DOC is participating ONLY in ONE proposal submitted under the POST-DOC/0524 Call	<input type="checkbox"/>
The POST-DOC holds a PhD degree on the proposal submission date .	<input type="checkbox"/>
The POST-DOC holds a PhD degree for a maximum of seven (7) years from the date receiving the title until the announcement of the Call for Proposals. The maximum time limit may be extended taking into account career breaks as described in the Call for Proposals.	<input type="checkbox"/>
Applicants have used the relevant Part B for the POST-DOC/0524 Call provided under the call documents on IRIS – Technical Annex Annex <i>without any differentiation</i>	<input type="checkbox"/>
Applicants have duly completed all relevant sections of Part B , according to the guidelines provided.	<input type="checkbox"/>
There are no discrepancies between Part A and Part B in terms of information provided.	<input type="checkbox"/>
Applicants have selected ONE Focus Area of S3Cy in the Annex included in Part B or selected «Other» if the Project is not applied to any of the Priority Sectors/Focus Areas.	<input type="checkbox"/>
The specific project proposal or a similar proposal has been submitted only once in one of the Calls EXCELLENCE/0524 and POST-DOC/0524	<input type="checkbox"/>
Applicants have uploaded Annex I – Curricula Vitae of the Coordinator and ALL team members as mentioned in Part B? (OBLIGATORY Submission).	<input type="checkbox"/>
Applicants have uploaded Annex III –The Declaration that "The specific project proposal or α similar proposal has been submitted only once in one of the Calls EXCELLENCE/0524 and POST-DOC/0524", as per template provided under the call documents in IRIS signed by the Coordinator and Legal Representative of the Host Organisation – OBLIGATORY Submission .	<input type="checkbox"/>
Applicants have uploaded Annex III – Copy of the PhD Certificate of the Project Coordinator – OBLIGATORY Submission .	<input type="checkbox"/>
Applicants have uploaded Annex III – Where applicable, copies of the documents which account for the extension of the time limit of seven (7) years from the acquisition of the PhD title of the Post-Doc, until the date of the Announcement of the Call.	<input type="checkbox"/>
Applicants have included a Small or Medium Enterprise in the Consortium, if it involves a Large Enterprise (including Private Universities) .	<input type="checkbox"/>
The proposal is submitted in English	<input type="checkbox"/>
The duration of project implementation is 24 months	<input type="checkbox"/>
Applicants have completed the “Requested Funding” field in Part A for each participating organisation (≤ Maximum Funding)?	<input type="checkbox"/>
The requested funding is in line with the Maximum Funding Amount defined in the Call for Proposals.	<input type="checkbox"/>

<p>⬡ 150.000 Euro for “Life Sciences” and “Physical Sciences and Engineering”</p> <p>⬡ 120.000 Euro for “Social Sciences and Humanities”</p>	
The calculation of the Proposal Budget is based on the simplified cost method “Personnel costs plus 40% on Personnel Costs for covering the rest of the Project costs”.	<input type="checkbox"/>
Applicants have performed a validation check in good time to ensure you they able to submit before the deadline.	<input type="checkbox"/>
Applicants have ensured that all requested information and documents have been submitted as part of their submission.	<input type="checkbox"/>